

## Epiphany Parish Leadership Council Meeting Minutes

**Date and Time:** April 10, 2007, 8:30 p.m.  
**Location:** Three Kings Meeting Room  
**Attendees:** Robert Breitbach, Rhonda Dillon, Denny Dorsey, Julie Fischer, Joe Gabler, Eric Gunderson, Mike Lentz, Bob Mueffelman, Clyde Schultz, Tim Sullivan, Tim Taylor, Father Dennis Zehren  
**Absent:** Greg Mueller, Greg Phillippi, Robert Sanislo,  
**Minute Taker:** Terri Willaert

- I. Minutes from March Meeting  
March minutes approved with no changes.
  
- II. Open Mike
  - The resolution and comments from last month's open mike:
    - Mary Novak had requested information be shared with all school parents regarding the revisions to the tuition scale: The tuition scale information will be sent out in the school newsletter and stronger marketing will be encouraged.
    - Linda Thorsvik had suggested soliciting participation from Epiphany alumni. An attempt to contact past alumni will be made. This data is being compiled. Linda stated that she is willing to help collect the data on past students of Epiphany.
  - No new open mike business.
  - Eric Gunderson (member at large), reflected briefly on Pope John Paul II's comments regarding "a new springtime is coming" in relationship to Epiphany.
  
- III. Commission Reports
  - Operations – Tim Taylor
    - 500 new chairs were purchased from St. Marks Catholic Church in Shakopee for the school cafeteria.
    - CPR and defibrillator training occurred as scheduled. 30 people participated.
    - OSHA paid a visit to Epiphany. Several minor infractions were cited.
    - Request for bids on the necessary road work on the Epiphany campus were placed. The results are approximately \$56,000 for the work to be done.
    - A security person is and will continue to be on campus on Sundays.
  
  - Education – Robert Breitbach
    - Robert reported that the Education and Stewardship commissions are working together to formulate the Catholic-based finance course.
    - Faith formation parents will be expected to sign up for their children's classes for the upcoming school year at a meeting similar to the registration process used at Epiphany Catholic School.
    - Plans for the 40th year of Epiphany School celebration have begun. The focus will include all areas of education, not just Epiphany School, fund-raising, and bringing the school and church communities closer.
  
  - Finance – Bob Mueffelman  
Bob reported that the budget for the fiscal year 2007-2008 was close to being approved and would be ready for the May Parish Council meeting. A review of the weekly deposits was distributed and briefly discussed.
  
  - Stewardship – Joe Gabler

- Covenant forms from over 1300 households have been returned and entered into the ParishSoft database.
  - 3000 talents to ministries and groups were offered by parishioners.
  - Ministry Lists were mailed to the leaders on 4/10/07 along with ministry book update requests.
  - The Stewardship renewal and ministry fair will be held in November 2007.
  - The Evangelization summary will occur on Thursday, 4/12/07. The diocesan initiative is complete.
  - A Vietnamese Mass and potluck will be held on Monday April 23. They requested help from council and commission members
- Liturgy – Denny Dorsey
    - Ministry booklets for the liturgy ministries will hopefully be completed by the next council meeting.
    - Topics under discussion include worship director, art in the church, and policies for putting new art in the church.
    - Mark Sanislo wants to repair the mosaic art and put back into the foyer or church.
  - Activities – Rhonda Dillon  
Nothing new to report.

#### IV. Other Business

- Julie explained the fundraising requests for 2007-2008. A handout of those approved and not approved and why was distributed to the council. These were subject to scheduling approval.
- The whistle blower policy and conflict of interest policies were also handed out to council members to review for any MAJOR changes. The Archdiocese and Fr. Zehren have approved.
- Clyde reminded all council members to check e-mails often and consistently. He also requested anyone interested in having their Council e-mail forwarded to another address to e-mail him the specifics.
- Mike Lentz stated the staff meets regularly to address visionary priorities. The three primary focuses are the direction of the liturgical celebration and music, the emphasis on spirituality and stewardship (i.e.: retreats and missions), and reaching out to parishioners.
- Fr. Zehren complimented all involved and expressed gratitude to the Holy Spirit for the wonderful feel Holy Week had at Epiphany.

#### V. Adjournment/Closing Prayer

The meeting was concluded at 9:45 p.m. The next meeting will be Tuesday, May 8, at 8:30 p.m.