

Epiphany Parish Leadership Council Meeting Minutes

Date and Time: September 11, 2007, 8:30 p.m.
Location: Three Kings Meeting Room
Attendees: Robert Breitbach, Mike Sopcyk, Julie Fischer, Joe Gabler, Eric Gunderson, Dave Kassing, Mike Lentz, Greg Mueller, Todd Krafty, Robert Sanislo, Clyde Schultz, Steve Sorsen, Tim Sullivan, Father Dennis Zehren
Minute Taker: Mary Beth Ineson

- I. Minutes from June Meeting
Clyde's resignation last June was not accepted. He will continue as Chair. A written policy does not exist, but Clyde, Julie Fisher, and Mike Lentz will be addressing. June minutes approved with no changes.
- II. Open Mic
Sr. Marion – Sister wanted to draw everyone's attention to the Stewardship Forum. If anyone was interested in attending, they should have contacted Sister within 24 hours.
- III. Commission Reports
 - Pastoral Care and Outreach – Steve Sorsen
This brand new commission spent the summer planning and organizing. They spent this evening working on the mission statements. Throughout the summer, they contacted the ministries they represent. They will be continuing to contact and verify contact information. They are also creating a website for this ministry. Steve should contact Libby Huebner for website information and obtaining e-mail addresses for the ministries.
 - Operations – Robert Sanislo
Shawn attended instead of John Awalt. A donor is donating \$10,000 for a new crucifix in the cemetery. Another donor is donating \$4,000 for new chairs in the Epiphany Diner. They are hoping to get the asphalt in the new cemetery before winter. The water (irrigation system) is complete.
 - Community Life – Todd Krafty
The commission discussed a few items to determine the direction of the commission. They discussed the diner and the events at the fair (food, traffic flow, etc) to evaluate the fair as a whole. They also discussed holding a pot luck celebration in the parish. The plan moving forward is understanding the commissions and ministries in the structure – who to contact, etc.
 - Member at Large – Julie Fisher
Julie attended the Community Life commission meeting this evening.
 - Member at Large – Eric Gunderson
Eric attended the Education meeting this evening.
 - Liturgy – Mike Sopcyk
They discussed how the current artwork is being utilized in the parish. They also discussed the ministry booklets for liturgy which are still in process.

- Education – Robert Breitbach
Robert is the Chair of this commission and a trustee. Mary Zielinski will serve as vice-chair. The commission had a great meeting tonight. They discussed plans for the 40th anniversary celebration this spring of our school and education of Epiphany. The event will be held on May 31 (a Saturday night). Everyone is welcome. Everyone present should pass the word to anyone who has attended Epiphany. They are also looking for volunteers to assist with the planning committee. The next meeting is Thursday, September 19 at 7 p.m. in the Charity Room. Everyone please keep Katie Gebhard in your prayers as her brother is gravely ill.

The commission also discussed building security and safety. They focused on keeping the building more secure during the school day. They are looking for volunteers who will sit in the foyer as a greeter during the day. If you know anyone who is interested, please let them know about this opportunity.

The commission discussed the accreditation process for the school. It is a year-long study. We are approaching year seven, so we will be working on this accreditation this year and will be accredited at the end of the year. We have good school leadership this year who have been a part of this process and lead these teams in the past.

- Stewardship – Joe Gabler
The group reviewed the goals and objectives of the commission. Last Year, they elected to reschedule the annual renewal weekends to the last weekend in October and the first two weekends in November. There will also be a ministry fair (every other year) November 10th and 11th, which will coincide with the new ministry booklet. The covenant forms will be turned in at the end of November. Steve asked if the tuition figures for the coming year will be available for school parents to assess their giving and tuition contribution. Mike Lentz and Robert Breitbach will discuss with the executive committee.
- Trustee – Tim Sullivan
Tim attended the Finance commission meeting this evening.
- Member at Large – Dave Kassing
Dave attended the Stewardship commission meeting this evening.
- Finance – Greg Mueller
Greg distributed current financial reports. July and August, which are typically very low, were actually very promising for these summer months. The budget audit committee will be assessing performance to budget in the current year. Another committee will be looking at other ministries (like Scrip) to determine areas for improvement. The commission established the Parish financial milestones for the coming year. The committees are open to anyone, so let Greg know if anyone is interested.

- IV. Springfest Security – Tim Sullivan and Mike Kraft
Tim and Cathy Sullivan were Chairs last year for Springfest, and Mike Kraft is taking over as Chair this year. We had some activities on Friday night at Springfest that were not planned that forced us to shut down early for the safety of our patrons. It was a very successful Friday night to that point. There was some fighting, and the police were concerned about the nature of the crowd and recommended closing. Saturday night was cooler, so we did not have the difficulty. The police officers came and met with the

Sullivans and Mike Kraft. Meeting with Police Department, Fire Department, Steering Committee, and Goldstar rides. Generally speaking, some of the ideas are setting rules for behavior, dress code, circumstances when people will be invited to leave, layout of the grounds to control access such as fencing in the area, and ending an hour earlier. The City of Coon Rapids is in an awkward position that they have employees and volunteers working at our event. We are the problem event of the year. The security from the county and the city are donated. The majority of the problem groups were not kids from our close community.

There was also a problem with one of our neighbors regarding the fireworks. That has been worked out.

Mark Sanislo stated the word has gotten out that this event is the place to come and party. He heard this from a teenager from South Minneapolis. He feels that atmosphere has built steadily in the past five years. Tim stated the emphasis is to portray the image of a family atmosphere.

V. Diner Preliminary – Chuck Dillon

Chuck thanked Mike Lentz and Fr Zehren for giving them the opportunity to do this. It was an amazing time. He also thanked everyone, including Tim Andrajack and the volunteers. Michele Warren, Mary Kennedy, Janet Beckman, and Mary Beth Schultz were behind the scenes and remarkable. The Diner had couples who had not volunteered in the past, but stepped into a supervisor role. Many had such a great time that they plan to come back next year. Another lady volunteered for the first time on one Saturday. She had such a good time that she came back on Monday when she learned the diner was shorthanded.

The two goals this year were improve food and have fun. The team felt everyone had fun. The food quality was better, but it still needs to improve. The Diner was also hampered some by equipment this year. Preliminary numbers show sales are down approximately \$13,915. We had two bad days – the first Thursday and the first Monday. These are normally very good days and were hampered by weather. They are still waiting on some final invoices from vendors before the final numbers can be completed.

One of the bigger obstacles for the diner this year is the equipment. They lost a coffee maker, replaced an ice maker, and lost a steamer. They had issues with ovens that did not operate, and the main steam table does not work up to standards that we need.

Fr. Zehren wanted to personally congratulate Chuck and Rhonda on the atmosphere this year. The spirit was improved and everyone seemed to really have a good time.

VI. School Marathon – Mike Lentz

The School Marathon was not held last year, but it will be held this year on Saturday, October 6th. It is a good opportunity for us to emphasize the importance of Catholic education (school and faith formation). He emphasized this is a parish event not just school. It is an opportunity for everyone to support a child's education. Anyone in the Parish can sponsor a child or a priest to fund the scholarship fund.

VII. Parish Visioning – Mike Lentz

It is time to determine what our goal is moving forward. We held two meetings this summer to address where we have been, where we are right now, and where we are going. Mike will send these to the Council. A committee has been formed to take all that we have learned and create tangible goals. He will come back at the October meeting to

report the results. These will then be forwarded to the commissions to determine how we will address.

VIII. Discernment Process – Joe Gabler

The Stewardship commission is facing a challenge with three of our active members' terms ending at the end of this year, leaving two members after this year. Community Life will have one member after this year. The Stewardship commission discussed how to solicit members now to join the commission, which would mean waiving the discernment process for these commissions. If anyone has any ideas, please e-mail Clyde. He will work with Terri Willaert to address.

IX. Adjournment/Closing Prayer

The meeting was concluded at 9:30 p.m. The next meeting will be Tuesday, October 9th, at 8:30 p.m.