

Education Commission Meeting Minutes

Tuesday, February 10, 2008

In Attendance: Jane Carroll (Staff Member), Pat Bredenkamp (Staff Member), Katie Gebhard (Staff Member), Bruce Roles (3yr), Mary Zielinski (3yr), Tom Nathe (3yr), Susan Crook (2yr), Mary Powell (2yr), Sherry Campeau (2yr), , Lisa Zastoupil (1yr), Ann Rotondo (1yr),

Absent: Mike Nowak (1yr)

Visitors: Robert Breitbach

Hand Outs: February 2009 Faith Formation Report (electronic), February 2009 Principal's Report (electronic), Parish Facilities Master Plan Outline 2009 (Draft) (electronic), Education Commission Advisory Committee – Draft School (electronic), Education Commission Advisory Committee – Draft Faith Formation (electronic), School Strategic Plan

1. Meeting called to order at 7:30 pm
2. January 13 meeting minutes approved via email. January 26 meeting minutes approved at the meeting.
3. Finish review of the Education Commission's Objective 4

Commission members discussed where things are at with objective #4. We reviewed each item to ensure progress is being made, and also addressed which group can best address a specific area.

4. Advisory committee follow-up.

The education commission reviewed the Advisory Committee structure proposed at the January 26th education commission meeting. (One advisory committee would be for the school, and one for faith formation.) The advisory committees would advise the directors and staff. There would be a connection to the education commission in order to share information, but the education commission would not have any jurisdiction over the advisory committees. Commission members were asked to let Jane know if they would be interested about the education advisory and Katie know if they want to be on the faith formation advisory. Fr. Zehren will pick one person from the education commission to be on each advisory committee. Specifics regarding how the advisory committees will function are still being decided. Advisory meetings are planned to start in April of 2009.

5. Contacting the Education Commission groups. Where are we at? What's next?

Reviewed who has been contacted and who needs to be contacted yet. Emphasis on keeping in touch.

6. Facilities master plan. What do have and what do we need for our programs?

The education commission was asked to review the Parish Facilities Master Plan. One item of discussion was to update areas of the facilities that are showing their age. Some areas have not been updated since being built. Other items of discussion were having a larger room than the Hearth room for adults to meet, having a larger cafeteria/meeting room to hold receptions, having signs, maps and daily schedules posted through out Epiphany so parishioners/visitors can navigate the facilities.

7. Website development for the Commission.

There is an April 1, 2009 goal to get website up and running. Bruce has reviewed the Pastoral Care website and reported that they have a good head start. The Education Commission (Bruce, Lisa and Mary) will collect a list of items desired for the website by the March commission meeting.

8. Jane invited commission members to meet with accreditation team when they are visiting March 24, 25, and 26th.

Jane handed out copies of the school strategic plan. Commission members were asked to review the plan and give any feedback to Jane before the end of February.

9. Adjournment with prayer at 8:30 pm

Next meeting: March 10 at 6:30/7:20-8:20.

Agenda items for [consideration at](#) future meetings:

Promote/expand the scholarship program at Epiphany.

Promote the program more...how many families are aware of the program?...How many students can the program support?

Expand the program with an "Adopt a Student" option. This program would connect willing parishioners who choose to donate \$\$\$ to help financially challenged families provide Catholic education to their children at Epiphany.