

## Education Commission Meeting Minutes

Tuesday, November 11, 2008

**In Attendance:** Jane Carroll (Staff Member), Pat Bredenkamp (Staff Member), Katie Gebhard (Staff Member), Bruce Roles (3yr), Tom Nathe (3yr), Mary Zielinski (3yr), Susan Crook (2yr), Sherry Campeau (2yr), Mary Powell (2yr), Lisa Zastoupil (1yr), Mike Nowak (1yr),

**Absent:** Ann Rotondo (1yr)

**Hand Outs:** November 2008 Faith Formation Report (electronic), November 2008 Principal's Report (electronic), List of groups under the Education Commission,

1. Call to order @ 7:25 pm
2. October meeting minutes approved via email.
3. Review of agenda.
4. Updates on work groups:
  - School Accreditation  
Jane has a group of education commission volunteers to assist her with the accreditation (Lisa, Susan, Tom, Mary)
  - Recruiting volunteers for Faith Formation  
Katie sent out a letter 2 weeks ago to parents of faith formation age students requesting assistance in teaching faith formation. As of this meeting, no replies were received. How best to get parents engaged is something that will be discussed. A sub-committee (Sherry, Mary P. and Mike) will assist Katie in looking at how best to engage parents and other adults in volunteer opportunities.
5. Committee/commission assignments.  
Members discussed the list of groups under the education commission and how best to provide avenues to them in order to represent their voice at the education commission meetings. We identified groups that already have representation, and assigned commissioners to groups needing representation. A list of groups and their representatives will be distributed.  
  
Also discussed having education commission members attend other commission meetings in December. The intention would be to gather momentum around the parish mission statement and the action items identified. Mary will bring this up at the Parish Council meeting and let commission members know the status for next month.
6. Review of the Education Commission's strategic plan. Where are we at with regard to goals/objectives?

Updates on current status of the goals/objectives were presented. The education commission goals and objectives list was updated.

7. Open forum at commission meetings.  
Existing open mic policy for education commission meetings was passed out. Commission members were asked to review the policy and provide feedback.
8. Reports
  - A. Parish Council (Mary Zielinski)
    - building a skilled nursing facility  
Commission members discussed the parish possibly building a skilled nursing facility on the Epiphany campus. The intention from the beginning has been to provide “birth to death” services at Epiphany. Commission members were asked to discuss this possibility to see if there were any concerns, questions, objections. No concerns were noted at this time.
    - open mic concern  
Mary presented an open mic concern brought up by a parent of a student at the October parish council meeting regarding some school related issues. Jane had contacted the parent and will address the parish council at this evenings council meeting regarding the parent concern.
    - Parish Council meeting minutes will be forwarded when approved
  - B. Faith Formation (Katie Gebhard)
    - see Katie’s emailed report
  - C. School (Jane Carroll)
    - see Jane’s emailed report
9. Adjournment with prayer @ 8:20pm

Next meeting: December 9 at 5:30pm. Commission members will attend other council meetings from 6:30pm to 7:20pm. Parish Council meeting is at 8:20pm.