

**Epiphany Parish Leadership Council  
Meeting Minutes – Pending Approval**

**Date and Time:** October 14, 2008, 8:35 p.m.

**Location:** Meeting Room

**Attendees:** Robert Breitbach, Richard Burke, Amy DeRaad, Eric Gunderson, Bernie House, Mike Kraft, Greg Mueller, Bob Mueffelman, Alan Savage, Tim Sullivan, Fr. Zehren, Mary Zielinski

**Minute Taker:** Mary Beth Schultz

I. Minutes from September Meeting

- Robert Breitbach moved to table approval of the September 2008 minutes until the November meeting; Alan Savage seconded, and motion carried.

II. Open Mic

- Kandace Barnes, 15614 Kumquat St. NW, Andover, MN 55304, 763-434-4306: Kandace stated that she wanted school administration and the Council to be aware that parents have concerns about Epiphany School, particularly at the Junior High level.

After some discussion, Robert Breitbach felt that no further discussion was needed at the meeting, and follow up was necessary.

III. Commission Reports

- Finance Commission – Alan Savage

Alan reported that the Commission discussed the following: Parish financial objectives and strategies; possible online payment capability; involving the Community Life and Education Commissions in the school Marathon; “catching up” financially from summer’s lower contributions; a summary of zero-based budgeting; the parish pre-audit report (the Commission will have the full audit report at the November meeting); and a mandate by the Archdiocese that any parish purchase over \$30,000 has to go before that parish’s finance commission.

Epiphany was not in violation of the NFL’s licensing rules by showing the Vikings game at the tailgating party because we were not doing it to make money.

- Pastoral Care and Outreach – Bernie House

Bernie reported that this month the Commission made ministry contacts and attended other groups’ meetings. They also want to increase parish awareness of the needs of Epiphany’s food shelf. The new prayer shawl ministry is up and running.

- Education Commission – Mary Zielinski

Mary Zielinski reported that Anoka-Hennepin will have early kindergarten entrance next year, and that some schools are on trimesters instead of quarters. They discussed how to recruit more catechists for Faith Formation. Other topics included the school

accreditation, reviewing sacramental guidelines, and trying to reach out to other commissions on the council regarding joint ventures.

- Stewardship Commission – Greg Mueller

The Commission met on September 30, 2008 due to the International Stewardship Conference taking place during the week of the regular October meeting. Annual stewardship renewal will take place on the three middle weekends in November; a lay person will speak at all six Masses on the second weekend of the renewal. Packets will arrive in parishioners' homes at about the same time.

- Community Life – Richard Burke

Richard reported on the plans for the parish-wide cookie exchange scheduled for December 8, 2008. Dwayne Virnig (Operations Commission) would like to have a parish winter dance next year. The Commission considered the tailgating party a success given the weather. They also worked on the Action Plan, focusing on increasing communication with organizations.

- Operations Commission – Mike Kraft

The Commission met with representatives from Epiphany's Senior Housing and reviewed preliminary plans to build a skilled nursing facility. The Commission will revisit this topic at the November meeting.

- Liturgy Commission – Amy DeRaad

Amy reported that the Commission discussed the concept of stewardship within liturgy. Other topics were: How to expand "time talent and treasure" for adults; having a "liturgy corner" in the bulletin; addressing concerns related to overflow seating during the Christmas and Easter Masses; "There Is A Longing" as an Advent theme song; and appropriate dress for Mass.

Tim Sullivan – please consider anything you can do to enhance the youth ministry here at Epiphany. The ministry does not get a lot of attention, and it is a very important ministry that we need to focus our attention.

IV. Coon Rapids 50<sup>th</sup> Anniversary – Cathy Sullivan and Rhonda Dillon

Cathy Sullivan and Rhonda Dillon attended a planning meeting for the city's 50<sup>th</sup> anniversary celebration. The city is planning a year-long celebration (6/9/09 through 6/9/10). The Council thought that Epiphany should have a significant role in this event as the city has been very supportive of our activities, especially Springfest. It would also be a great opportunity for evangelization.

V. Faith Formation – Katie Gebhard, Doug Hennen and Janine Riker

Faith Formation has formed a committee to revisit the vision of Epiphany's youth ministry. The peer ministry program has been brought back; peer ministers help with youth events and take a more active leadership role in the youth program. Tim Sullivan stated how important youth ministry is and offered the Council's support.

Commission agendas should be submitted to Clyde a week ahead of time. The At-Large members can then review them to determine which ones to attend. Also, commissions could meet on similar topics. Agenda items for Council meetings should also be sent to Clyde in the same time frame.

VI. Adjournment / Closing Prayer

The meeting was concluded at 9:40 p.m. The next meeting will be Tuesday, November 11<sup>th</sup>, at 8:30 p.m.